



School District U-46

Information Services

355 E. Chicago Street, Elgin, IL 60120-6543

Tel: 847.888.5000 x6971

Fax: 847.888.0458

Tony Sanders, Chief Executive Officer

U-46.org

2019 Summer Chromebook Parent/Guardian Communication

Date: 5/20/2019

To: Parents and Guardians of Current 1:1 Students

Platforms: Website, Email & Text

Subject: 2019 Summer Chromebook Parent/Guardian Communication

Dear School District U-46 Parents and Guardians,

At the beginning of the 2018-19 school year, U-46 provided a Chromebook to every high school and middle school student enrolled in Algebra 1, Algebra 2, and/or Geometry. For the summer of 2019, students who have been assigned a Chromebook will be allowed to bring it home for the duration of the summer break. By keeping and using the Chromebook over summer break, our students will be able to continue accessing their U-46 Google account, while growing their overall comfort with technology.

Regardless of where the Chromebook is being used, it is still District property. Students must continue to abide by the [Student Acceptable Use of Technology Policy](#). Regardless of the network to which the Chromebook is connected, standard website filtering will remain in place.

Students who will be leaving the District before the summer must return their Chromebook and charger prior to withdrawal and/or no later than May 28. The Chromebook and charger are to be returned to the designated location within the school. If your student is withdrawing during the summer, they may return the Chromebook and charger to the Information Services Helpdesk, located at 355 E. Chicago St., Elgin IL. Should a device not be returned, it will be remotely disabled, rendering it unusable without being re-enabled by the U-46 Information Services Department and the student will be charged for a replacement device.

If you do not want your child to keep their Chromebook and charger over the summer, each school will specify a day during the last week of the school year for collection. Students may return equipment on the specified day of their school.

All students who didn't keep a device during summer break, will be issued a Chromebook upon their return in August for the 2019-20 school year.

All Chromebooks being returned will have their data erased and will be cleaned by the Information Services team before being distributed to 1:1 students for the 2019-20 school year. When the student is issued a Chromebook on their return for the new school year, they will not receive the same device they used during the 2018-19 school year.

Chromebooks will be inspected by an Information Services technician upon return to verify the integrity of the device. If the equipment is damaged beyond repair, the student will be charged the cost of the replacement. If devices are not returned, or if payment for the replacement is not received, the student's records will be withheld until the device or payment is received.



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If damage to the device occurs during the break, please notify the [Information Services Helpdesk](#) and next steps will be provided.

Please do not take a damaged device to a third-party repair store, as doing so will void the warranty and the student could be charged. Do not replace the charger with any other charger, as doing so can damage the Chromebook's battery and poses a fire hazard. In addition, in the case of suspected theft, please immediately contact local law enforcement to file a police report. Please share a copy of the police report with the Information Services department. If a police report is filed, the student will not be charged the replacement cost.

For more information about the District's one-to-one program, visit <https://www.u-46.org/Page/12800>.

Regards,

Information Services Department

Additional information:

Information Services Helpdesk location:

355 E Chicago Street, Elgin IL

Room 440

847-888-5000 x4295

Mon-Fri 7:30-4:30 (Summer Hours: Mon-Thurs 7 AM-5:30 PM)

helpdesk@u-46.org

TEXT:

U-46 Parents/Guardians of 2018 1:1 Students: Please click on link